**RENT & PROPERTY CONTROL OCCUPANCY/TENANT ONLINE FORM**

Please note that this page is analytically designed and all your information are private and encrypted and can’t be shared to anyone even Rent & Property Control Department and the property owner won’t be able to have access to these information without your password permission

Click here to read the property owner and Rent & Property Control Department Terms & Condition before continuing

Please click to understand the Terms and Conditions here (Text, Audio, and Video version is available here for applicant to click on to understand before continuing, these media files were uploaded by the property owner)

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[Primary Tenant Profile Details](C:\\Users\\User\\Documents\\Individual \\Company Directors Profile details)

[ID Number/Phone/Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](C:\\Users\\User\\Documents\\Individual \\Company Directors Profile details) (This registration field will link to the Personal Profile Form and applicant/primary Tenant can enter their details or search to select and enter it here for already registered user)

PURPOSE: Choose an item. Your selections will be displayed here (All purpose selections have their features and they appear in modal with icons of the existing ARVIPOA theme design) \_\_\_\_\_\_\_\_

Others Please specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The income that will be entered here must match or exceed the amount entered on the property registration form by the property owner (So let’s assume the property owner’s expected income is $10, you must enter $11 or more

How do you earn: Seconds Minutes Hourly Daily Weekly Monthly Annually Not really precise

Amount Range:Click here to enter text. Currency: GH¢  USD GBP Euro Naira

Are you on Loan: Yes No Loan Amount:\_\_\_\_\_\_\_\_\_ Loan Interest%\_\_\_\_\_\_\_\_\_ Loan Period: From:Click here to enter a date. End Period: Click here to enter a date.

Have you started paying: Yes  No if yes, when:Click here to enter a date.

Amount paid:\_\_\_\_\_\_\_\_\_\_\_\_ Remaining balance\_\_\_\_\_\_\_\_\_\_\_\_\_\_ when do you intend/estimate to finish paying:Click here to enter a date. Is the Lender aware of your intentions: Yes  No if yes (Click here to attach proof)

**Loan Institution/Lender Details:**

Name:

Address :

Phone:

How many Hours do you work/School daily on these days

(Select from 1 to 24 hours in the box each for these days): Choose an item.

How many days do you work in a week

(select from 1 to 7 days in the box):Choose an item.

How many weeks do you work in a month

(Select from 1-4 in the box)Choose an item.

How many Months do you work in a year

(Select from 1-12)Choose an item.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Days | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| Hours | Choose an item.  To  Choose an item. | Choose an item.  To  Choose an item. | Choose an item.  To  Choose an item. | Choose an item.  To  Choose an item. | Choose an item.  To  Choose an item. | Choose an item.  To  Choose an item. | Choose an item.  To  Choose an item. |
| Morning | Choose an item.  Others: Please specify\_\_\_\_\_\_\_\_\_ | Choose an item.  Others: Please specify\_\_\_\_\_\_\_\_\_ | Choose an item.  Others: Please specify\_\_\_\_\_\_\_\_\_ | Choose an item.  Others: Please specify\_\_\_\_\_\_\_\_\_ | Choose an item.  Others: Please specify\_\_\_\_\_\_\_\_\_ | Choose an item.  Others: Please specify\_\_\_\_\_\_\_\_\_ | Choose an item.  Others: Please specify\_\_\_\_\_\_\_\_\_ |
| Afternoon | Choose an item. | Choose an item. | Choose an item. | Choose an item. | Choose an item. | Choose an item. | Choose an item. |
| Evening | Choose an item.  Others: Please specify\_\_\_\_\_\_\_\_\_ | Choose an item.  Others: Please specify\_\_\_\_\_\_\_\_\_ | Choose an item.  Others: Please specify\_\_\_\_\_\_\_\_\_ | Choose an item.  Others: Please specify\_\_\_\_\_\_\_\_\_ | Choose an item.  Others: Please specify\_\_\_\_\_\_\_\_\_ | Choose an item.  Others: Please specify\_\_\_\_\_\_\_\_\_ | Choose an item.  Others: Please specify\_\_\_\_\_\_\_\_\_ |
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Add Inhabitant+

**ADD INHABITANT/MEMBER/USER TO PROPERTY**

**Inhabitant Details**

NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail:\_\_\_\_\_\_\_\_

Relationship: Daughter Others Please Specify\_\_\_\_\_\_\_\_\_\_

Proof of relationship: Birth Cert Marriage Cert Immigration Certificate Number for Guest\_\_\_\_\_\_\_\_\_\_\_

Appointment letter as worker Organization Name: \_\_\_\_\_\_\_\_\_\_\_\_\_Application Letter Organization Name:\_\_\_\_\_\_\_\_\_\_\_\_\_ Other relationship proof Please specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Click to add proof of attachment

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ None Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_None

Verification Code and Email will be sent to this phone number and Email for inhabitant to verify

Message: Please you have been invited as an inhabitant/members/user

Reason for Accommodation: Choose an item. State other Reason:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Accommodation Duration: Choose an item.

Accommodation Start Details:11/6/2024

Accommodation End Details:2/15/2025

Remove- inhabitant Modify Inhabitant Details Send Registration link to Inhabitant Suspend Inhabitant

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Add+ more inhabitant

Field (Please Note that the number of inhabitant planned to be registered on this address is set by the property owner and those are the inhabitants you can register on this address